

Confirming and Exporting the Grade Notification on the WEB

Checking the Grade Notification using the Hosei University Information System.

[1] Login to the Information System

<https://www.as.hosei.ac.jp/>

Go to the above URL or scan the QR code on the right, and login as explained below.



Logging in

On the 全学ネットワークシステム総合認証 (SSO) screen, enter your user ID (student ID and password), and select the Login button.

[2] Downloading the Grade Notification from the information portal

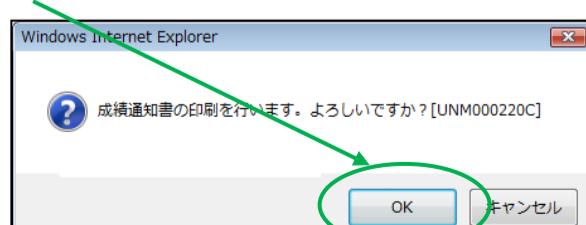
The Hosei University Information Portal screen appears once you have logged in successfully.

From here, you use the 単位修得状況照会 menu.

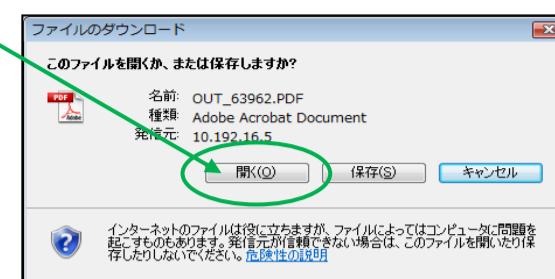
① Next, click on 成績通知書印刷 / Grade notification.

② Select 出力 (英語) / Out Put (English) in the lower right corner.

③ Click OK.



④ Select 開く(O).



⑤ This will download and open a PDF of your Grade Notification.

Please save or print this, and make sure to keep it for the future.

[3] Grade Notification confirmation

① You can check the grades you have received for the courses you have attended by year (*Completed courses from previous academic years are also shown).

(2) You can check your credits by course category.

③ Next, you can check your status for the academic year.